



SOSA Match Officials Development Committee Terms of Reference

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COMMITTEE NAME

The name of this committee shall be the Match Officials Development Committee (MODC).

PURPOSE AND AUTHORITY

The purpose of the Match Officials Development Committee is to advise and support the Southeast Ontario Soccer Association (SOSA) Board of Directors on the improvement of match officials across all levels of the Southeast Ontario soccer community.

The SOSA Board of Directors delegates, to the Match Officials Development Committee, the responsibility and authority to:

- Advise and assist the District Referee Coordinator (DRC) in the development, approval, implementation, and evaluation of activities, events, series, and programs associated for match official development for both the outdoor and futsal games.

MEMBERSHIP

The Match Officials Development Committee shall be comprised of a minimum of two (2) and a maximum of six (6) voting members and should include but not be limited to the following:

- An active member of the SOSA Board of Directors
- The District Referee Coordinator (if available)
- One SOSA match official graded above the District level
- One coach or club technical lead (non-officiating)

In addition, the District president shall be an ex-officio member. The District administrator may act as recording secretary with no vote.

The Committee will “invite” guest speakers as required, when discussions cover topics that fall under their responsibilities. These guests will be able to speak at the meeting, but will have no vote.

Diversity shall be a consideration in the composition of the Committee to balance representation across SOSA, including men, women, players, coaches, and match officials.



MODC TERM LIMITS

Match Officials Development Committee members will be appointed to one year terms. Members will have the opportunity to sit on the Committee for multiple terms, subject to the approval of the chair, who shall be the District Referee Coordinator, and the Board of Directors.

SUBCOMMITTEES

The Match Officials Development Committee may establish subcommittees to conduct specific work for the Committee. Such subcommittees shall report their activities to the Committee. These activities shall be included in the regular reports to the SOSA Board of Directors.

MODC MEMBER RESPONSIBILITIES

All members are expected to actively participate in the Committee's activities and meetings on a regular basis. A member who is unable to participate on a regular basis without reasonable cause may be asked to resign from the Committees.

MODC MEETINGS

The Group will meet a minimum of four (4) times annually. Meetings may be held via conference call or face-to-face. Minutes from the meetings along with a report on Committee and subcommittee activities will be prepared and distributed to the SOSA Board of Directors in advance of each SOSA Board meeting.

Quorum shall be achieved when more than 50% of current voting Committee members are present. A majority vote of the Committee members present, either in person or conference call, shall constitute an official action of the committee. In the case of a tie vote on a motion by the Committee members present, the motion shall fail.

Group members may abstain from participating in official actions of the Committee if there is an apparent conflict of interest.

NOMINATIONS TO THE GROUP

On an annual basis, a call for nominations to the Committee for members in the District will be circulated to all District members and match officials. Candidates may self-nominate (volunteer) or be put forward by a member organization or affiliate.

Selections will be made by the SOSA Board of Directors in consultation with the outgoing Committee on the basis of a skill set or knowledge/experience needed for the effective operations of the Committee.

AMENDMENTS TO THE TERMS OF REFERENCE

The Committee may propose amendments to this Terms of Reference to the SOSA Board of Directors. The proposed amendments shall be placed on the agenda of the next SOSA Board meeting.